

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Tuesday, February 12, 2019 – 7:00 P.M.

AGENDA

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website, and Township Clerk.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Julie Abbott	_____	Sheena Plummer	_____	Karen Stormes-Rivera	_____
Beverly Dragotta	_____	Sharon Porter	_____	Ronald Sutton, Jr.	_____
Carol Perrelli	_____	Michelle Ronan	_____	Stacy Wilson-Smith	_____

D. MINUTES - It is recommended the Board of Education approve the minutes from January 8, 2019.

E. CORRESPONDENCE - None

F. PUBLIC COMMENTS ON AGENDA ITEMS

G. ENROLLMENT REPORT

	1/2/19	2/4/19
HMS	364	363
PNS	168	170

H. Presentation-

- a. June 30, 2018 audit presentation by auditor Ray Colavita
- b. The Business office will give a presentation on Transportation

I. Audit -

- a. It is recommended that the Board of Education approve the June 30, 2018 audit.
- b. It is recommended that the Board of Education approve the corrective action plan.

J. SUPERINTENDENT'S REPORT

1. **HIB Reports** - It is recommended the Board of Education confirm the December HIB Reports.
2. **HIB Reports** - January 2019

HMS – 5 Reported 4 Confirmed
PNS - 0 Reported 0 Confirmed
3. **FYI** - School Ethics forms are due no later than April 30, 2019.
4. **NJQSAC** - It is recommended that the Board of Education approve NJQSAC District Performance Review.
5. **Committee Assignments** - It is recommended that the Board of Education approve the 2019 Board Committee Assignments.

FINANCE

It is recommended the Board of Education approve the following Finance items:

6. **Joint Purchasing Agreement** - It is recommended that the Board of Education approve the joint purchasing agreement with Millville Board of Education for custodial, medical, copier paper and miscellaneous supplies and services for the 2019-2020 school year.
7. **Donation**
 - a. It is recommended that the Board of Education approve a donation from Walmart for \$50 to be used towards Port Norris Middle School's 8th Grade Breakfast and end of year events.
 - b. It is recommended that the Board of Education approve a donation from Dino's Pizza Restaurant for \$100 to be used towards Port Norris Middle School's 8th Grade Breakfast.
 - c. It is recommended that the Board of Education approve a donation from DonorsChoose.org in the amount of \$560.69 for a Cricut Machine for Port Norris Middle School Library to help with STEM activities.
8. **IDEA** - It is recommended that the Board of Education Approve to ratify the submission of \$51,781 in Carryover funds to the IDEA Basic grant to be used for tuition.
9. **21st CCLC Contracts** -
 - a. Motion to accept the additional funds as per Addendum #3 to 21st Century CCLC Agreement in the amount of \$4,000.00.
 - b. Motion to accept the additional funds as per Addendum to 21st Century CCLC Agreement in the amount of \$5,530.00 .
10. **Tuition Contracts** -
 - a. It is recommended that the Board of Education approve the tuition contract with Pineland Learning Center, effective January 7, 2019 through June 30, 2019, at a tuition rate of

\$31,779, to be prorated for 107 days. Plus transportation cost.

b. It is recommended that the Board of Education approve the contract with Thunderbolt Academy, effective September 17, 2018 through June 30, 2019, total cost of contract is \$16,832.

c. It is recommended that the Board of Education approve the contract with Thunderbolt Academy, effective September 17, 2018 through June 30, 2019, total cost of contract is \$16,832.

11. Itinerant Services - It is recommended that the Board of Education approve Salem County Special Services for the 2019-2020 school year.

12. E-rate - It is recommended that the Board of Education approve the submission of the 470 form for up to \$27,340.50. The Board would be responsible for up to \$4,101.08. These funds will cover switches and firewall management services.

PERSONNEL

It is recommended the Board of Education approve the following Personnel items:

13. It is recommended that the Board of Education approve employee #0200 to be reimbursed as per the CTEA Contract rate upon receiving their transcripts for two (2) college graduate courses in September 2019.

13. Professional Days – for the 2018-2019 school year:

Patricia Teasenfitz	2-26-19	Opioids & Marijuana: Managing the Nationwide Emergency	\$0
Tarin Leech	2-28-19	NJSLA Training	\$0
Heather Coralluzzo	2-28-19	NJSLA Training	\$29.20 (milage)
Scott Shea	2-25, 2-26, 2-27	NJAHPERD Phys Ed. Convention	\$200
Natalia Michalkiewicz	2-28-19	Jennifer Serravallo Presents strategies & structures for teaching and writing	\$249
Rochelle Yunk	2-28-19	Jennifer Serravallo Presents strategies & structures for teaching and writing	\$249

Kerri Zeleniak	6-24-19	ISTE	\$220
Kerri Zeleniak	2-28-19	NJSLA Mandatory training for district coordinators and technology coordinators	\$0
Alysia Thomson	3-7-19	Attendance, Residency, & Homeless Issues	\$34.04 (milage)
Jillian Gregory	5-6, 5-7	SRI & ETTC Center	\$11.16(milage)

14. New Hires-

- a. **It is recommended that the Board of Education approve Terri Veltman as a Substitute Teacher for Commercial Township School District for \$100 a day.**
- b. **It is recommended that the Board of Education approve Dawn Freeman as a Bus aide at \$9 per hour starting on February 13, 2019.**

15. Resignation - Esmirna Ramos- Spanish Teacher, as of January 25, 2019 she will be held to her 60 days or until position is filled.

16. Transfer - It is recommended that the Board of Education approve the transfer of Anatoly Sokolov from ASP at Port Norris Middle School to a 1 to 1 Aide at Haleyville - Mauricetown Elementary School.

17. Volunteers- It is recommended that the Board of Education approve Kimberly Huff as a Parent Volunteer for the 2018-2019 school year.

18. Excel- Approval for the following teachers to work Excel Program 3:45-4:45 at \$26.00 an hour on Monday and Tuesdays, February 19 through May 24, 2019. This will program will be funded by Title 1 funds.

**Amy Ellis
Chelsea Etter
Tina Hayden
Jillian Gregory
Ana LaSerre**

19. Maternity Leave - It is recommended that the Board of Education approve employee #0203 for maternity leave from April 12, 2019 with a estimate return date of September 23, 2019.

20. Club 21 - It is recommended that the Board of Education approve Kerri Zeleniak as a Club 21 teacher at Port Norris Middle School at \$26 per hour.

CURRICULUM

It is recommended the Board of Education approve the following Curriculum items:

21. **Curriculum** - As posted on the District Website:

Science	2nd Reading and Approval	2-3
Social Studies	2nd Reading and Approval	2

22. **Field Trips** - for the 2018-2019 school year:

Legacy Lanes	HMS Club 21	3-1-19
Robinstown Library	K-4	3-20-19
Storybook Land	Kindergarten	5-6-19
Levoy Theatre & Park	2nd Grade	5-14-19
Morey's Piers Behind The Scenes	8th Grade	5-14-19
Medieval Times	HMS Club 21	5-18-19

POLICY

It is recommended the Board of Education approve the following Policy items:

23. **Policy** -

2nd Reading and approval	New	Instructional Personnel - Domestic Violence
2nd Reading and approval	New	Support Personnel - Domestic Violence
2nd Reading and approval	New	Gangs, Gang Awareness & Gang - Related Activities
1st Reading	Revised	Instructional Personnel Supervision & Evaluation

FACILITY

24. **Use of Facilities** - It is recommended that the Board of Education approve Commercial Township Baseball Association to use Haleyville - Mauricetown Elementary School gymnasium beginning February 19 until March 31 on Tuesdays and Thursdays as needed.

OTHER BUSINESS

25. BILL LISTS / LINE ITEM TRANSFERS

It is recommended the Board of Education approve the itemized bill lists for January 31, 2019.

It is recommended the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

26. BOARD SECRETARY'S MONTHLY CERTIFICATION

It is recommended the Board of Education approve the Board Secretary's Report, pursuant to N.J.A.C. 6A:23A-16.10(c) 2, the Business Administrator/Board Secretary certifies that there are no changes in anticipated revenue amounts and sources for the month ending November 30,2019 and pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Business Administrator/Board Secretary certifies that as of November 30,2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Commercial Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(c)4.

K. PUBLIC COMMENTS

L. EXECUTIVE SESSION - It is recommended the Board of Education, by Resolution, recess into Executive Session, from which general public will be excluded, to discuss _____. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

M. ADJOURNMENT