

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Tuesday, December 11, 2018 – 7:00 P.M.

AGENDA

A. PLEDGE TO THE FLAG

B. SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Press of Atlantic City and South Jersey Times and posted in the Commercial Township Schools, District Office and on the District website.

C. ROLL CALL

Mr. Darren Harris, Board Secretary, will roll call the attendance:

Julie Abbott	_____	Sheena Plummer	_____	Karen Stormes-Rivera	_____
Beverly Dragotta	_____	Sharon Porter	_____	Ronald Sutton, Jr.	_____
Carol Perrelli	_____	Michelle Ronan	_____	Stacy Wilson-Smith	_____

D. MINUTES - It is recommended the Board of Education approve the minutes from November 6, 2018

E. CORRESPONDENCE -

1. County Superintendent letter regarding board representation at Millville School District.

2. Joanne Trusiak has requested that she receive her 124 banked sick days to save for retirement.

G. PUBLIC COMMENTS ON AGENDA ITEMS

H. ENROLLMENT REPORT

	11/1/18	12/5/18
HMS	364	362
PNS	168	168

I. SUPERINTENDENT’S REPORT

1. **HIB Reports** - It is recommended the Board of Education confirm the November HIB Reports.

2. **HIB Reports - November 2018**

HMS – 1 Reported 0 Confirmed

PNS - 2 Reported 0 Confirmed

3. **It is recommended that the Superintendent apply for:the following discretionary grants:**

Social and Emotional Learning Grant up to \$250,000

STEM Curriculum Grant up to \$175,000

4. **It is recommended that the Board of Education approve potential two hour snow delays in the future.**

5. **It is recommended that the Board of Education approve to change February 15, 2019's teacher in service day as half day of school to make up the power outage on 11/5/18 and a half day teacher in service.**

6. **It is recommended that the Board of Education approve the 2019-2020 Budget Calendar.**

FINANCE

It is recommended the Board of Education approve the following Finance items:

7. **Tuition Contracts**

a. **It is recommended that the Board of Education approve the tuition contract from September 4,2018 - November 30,2018. Prorated tuition charge \$3,737.00**

b. **It is recommended that the Board of Education approve the tuition contract from September 4,2018 - October 24,2018. Prorated tuition charge \$2,406.25**

8. **CSI Proposal - It is recommended that the Board of Education approve the proposal (contract to be provided once proposal is approved) from CSI to provide financial, human resources, and payroll software which will replace the current software system Key Stone Information Systems. Total software final investment cost \$12,597.00 and \$2,400 for Data Conversion.**

PERSONNEL

It is recommended the board of Education approve the following Personnel items:

9. **Resignation -**

a.**Tara Heffner - School Psychologist, her last day will be January 10, 2019.**

b.**Kara Trovato -School Social Worker, her last day will be January 5, 2019.**

c. **Iethia Thompson - Bus driver - never started, rescind motion to hire.**

10. **Professional Days – for the 2018-2019 school year:**

December 17, 2018	Alysia Thomson	NJ SS Gang Training	Free

11. New Hires -

- a. Morgan Smith as BSI teacher at Haleyville - Mauricetown Elementary School. Her salary is \$54,450 Step 1, BA prorated per terms of the contract.**
- b. Andrew Egnor as ASP school counselor at Port Norris Middle School. His salary is \$55,450 Step 1 MA prorated per terms of the contract. Start date is January 2, 2018.**
- c. Jamaal Hall as Social Worker at Haleyville- Mauricetown Elementary School. His salary is \$58,700 Step 6, MA prorated per terms of contract. He will start on December 12, 2018.**
- e. Elena Quinton as 1;1 Aide at Haleyville - Mauricetown Elementary School. Her salary is \$25,186 Step 1 to be prorated per terms of contract. Her start date will be December 12, 2018.**

CURRICULUM

It is recommended the Board of Education approve the following Curriculum items:

12. Curriculum - As posted on the District Website:

Music	1st Reading	K-8

- 13. Clinical Practice -It is recommended the Board of Education approve a Rowan University student, Samantha Peterson, clinical intern in Mrs. Etter's kindergarten class 7 hours a day 2 days a week from February 2019 - April 2019.**

14. Field Trips - for the 2018-2019 school year:

Club 21-HMS	12/20/18	Regal Cinema Cumberland Mall
Club 21 - PNS	12/20/18	Regal Cinema Cumberland Mall
4th Grade	12/14/18	Get Air Trampoline
3rd Grade	5/16/18	Franklin Institute

15. **Fundraiser** - It is recommended that the Board of Education approve the following fundraiser for the 2018-2019 school year.

Public Relations - www.schoolstore.net Fundraiser

POLICY

It is recommended the Board of Education approve the following Policy items:

16. **Policy** -

1st Reading	Revision	Instructional Personnel - Domestic Violence
1st Reading	Revision	Support Personnel - Domestic Violence

Transportation

17. It is recommended that the Board of Education approve the installation of the fuel tank in Haleyville at no installation cost to the Board.

OTHER BUSINESS

18. **Adopt - A - Veteran** -It is recommended that Commercial Township Board of Education sponsor a paver at Commercial Township Veterans Memorial Park.

19. **BILL LISTS / LINE ITEM TRANSFERS**

It is recommended the Board of Education approve the itemized bill lists for November 2018 and December 2018 and the budgetary line item transfers as of October 30, 2018.

It is recommended the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

I. **PUBLIC COMMENTS**

- J. **EXECUTIVE SESSION** - It is recommended the Board of Education, by Resolution, recess into Executive Session, from which general public will be excluded, to discuss **Student Matters**. The results of this session will be made public immediately after, or as soon thereafter as a decision is reached if permitted by law.

K. **ADJOURNMENT**