

**COMMERCIAL TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting**

Tuesday, September 13, 2016 – 7:00 P.M.

AGENDA

A. PLEDGE TO THE FLAG:

B. SUNSHINE LAW:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the South Jersey Times, and posted in the Commercial Township Schools and District Office.

C. ROLL CALL:

Mrs. Pamela Zook, Business Administrator, will roll call the attendance:

| | | | | | |
|---------------------|-------|----------------|-------|--------------------|-------|
| Julie Abbott | _____ | Guy DeFabrites | _____ | Jay Sutton | _____ |
| Melissa Chamberlain | _____ | Carol Perrelli | _____ | Ronald Sutton | _____ |
| Anna DeFabrites | _____ | Rita Pettit | _____ | Stacy Wilson-Smith | _____ |

D. MINUTES: Approval of Minutes from August 23, 2016

E. CORRESPONDENCE:

F. PUBLIC COMMENTS ON AGENDA ITEMS:

G. BOARD COMMITTEE REPORTS:

1. Buildings & Grounds -Ronald Sutton
2. Finance -Anna DeFabrites
3. Personnel –Guy DeFabrites
4. Curriculum - Rita Pettit
5. Policy -Stacy Wilson-Smith
6. Transportation –Jay Sutton

H. SUPERINTENDENT’S REPORT:

1. Home Schooling – It is recommended the Board of Education accept a letter from parent of SID # 9205400424, stating that they will be homeschooling their child for the 2016-2017 school year.

- 2. **Home Instruction** – It is recommended the Board of Education approve home instruction for 6th grade student, SID # 2783905055, for the 2016-2017 school year.

FINANCE

- 3. **PNS 21st Century Grant** – It is recommended that the Board of Education approve the PNS 21st Century Grant for the 2016-2017 school year.

21st CCLC - \$58,404.00
 United Way - \$ 4,000.00

- 4. **Safety Grant** - It is recommended that the Board of Education approve the New Jersey Schools Insurance Group Safety Grant for the 2016 - 2017 school year in the amount of \$2,653.67

PERSONNEL

- 5. **Resignation** - It is recommended the Board of Education accept the resignation of Elizabeth Young, School Psychologist, as of September 6, 2016.

It is recommended the Board of Education accept the resignation of Jason Harrington, Instructional Assistant, as of September 15, 2016.

- 6. **New Hire** – It is recommended the Board of Education approve to hire Elyse Mendicino as an Instructional Assistant for the 2016-2017 school year. She will be placed on the second step of the guide @ \$24,477.

It is recommended the Board of Education approve to hire the following as Lunch Chaperones for the 2016-2017 school year at \$9 per hour.

| | | |
|------------------|---------------|---------------------------|
| Dewaine Spatola | Rachael Kiley | Janice Hoffman |
| Darnel Lee-Smith | Dawn Robinson | Barbara Cole (Substitute) |

It is recommended the district reimburse all of the above for the cost of the their fingerprints @ \$75 for Mr. Spatola and Ms. Kiley, and @ \$36 for Ms. Hoffman, Ms. Lee-Smith, Ms. Robinson, and Ms. Cole after 90 days of employment.

It is recommended the Board of Education approve to hire John Borchert as School Psychologist for the 2016-2017 school year. He will be placed on the first step of the MA+30 salary guide at \$54,693.

It is recommended the Board of Education approve to hire the following as Transportation Personnel at \$10 per hour for the 2016-2017 school year.

| | | |
|-------------------|--------------|-------------|
| Darnell Lee-Smith | Nicole Baker | Susan Banks |
|-------------------|--------------|-------------|

It is recommended the Board of Education approve to hire Kimberly Rodriquez as one on one Instructional Assistant for the 2016-2017 school year. She will be placed on the first step of the guide @ \$23, 131.

7. **Medical Leave** – It is recommended the Board of Education approve the medical leave of Lisa Baker, Middle School Science Teacher from September 26, 2016 to January 1, 2016, pending a note from her doctor.
8. **Long Term Substitutes** – It is recommended the Board of Education approve Collin Lewis as a Long Term Substitute for Lisa Baker, Middle School Science Teacher, from September 26, 2016 to January 1, 2017.
9. **Extended Day** – It is recommended the Board of Education approve the following as Extended Day Aides for the 2016-2017 school year at \$9 per hour.

Linda Hannah Marion Mancini Kathy Vizzard

10. **504 Compliance Officers** – It is recommended the Board of Education approve the following as 504 Compliance Officers for the 2016-2017 school year.

HMS – Brendan Maurice
PNS – Tarin Leech

11. **Substitute Teachers** - It is recommended the Board of Education approve the following as substitute teachers for the 2016-2017 school year:

| | | |
|--------------------|----------------|----------------|
| Cody Hand | Tori Henderson | Mark DeSantis |
| Eileen Wiggins | Lauren Reeves | Andrea Coursey |
| Stephen Teasenfitz | Cindy McGuire | Ted Prohowich |
| Courtney Rafine | Casey Taylor | Rachel Robbins |
| Kim Rodriquez | Deanna Chiari | Terri Veltman |

12. **Substitute Aides** - It is recommended the Board of Education approve the following as substitute aides for the 2016-2017 school year:

| | | |
|------------------|--------------|----------------|
| Tracy Richardson | Lauren Smith | Joyce Stuckman |
| Sarah Cisrow | Cori Mead | Serena Perkins |

13. **Seniority Lists** - It is recommended the Board of Education approve the attached revised Seniority Lists for the 2016-2017 school year.

14. **Home Instruction** – It is recommended the Board of Education approve the following staff members for Home Instruction of 6th grade student, SID # 2783905055, for the 2016-2017 school year @ \$26 per hour.

CURRICULUM

14. **Professional Days** – It is recommended the Board of Education approve the following Professional Days for the 2016-2017 school year:

| | | | |
|----------|-----------------|---|-----------------------------|
| 9/22/16 | Linda Pancrazio | Homeless Grant Collaboration Meeting | \$7.10 - Mileage only |
| 10/03/16 | Alysia Thomson | Legal One-Hot Issues in School Law | \$75.00- Fee \$- Mileage |
| 10/04/16 | Tarin Leech | EIRC – 504 & Affirmative Action in NJ School Districts | \$129-Fee |
| 10/04/16 | Brendan Maurice | EIRC – 504 & Affirmative Action in NJ School Districts | \$129-Fee |
| 10/21/16 | Linda Pancrazio | Connecting the Dots: Identifying and Serving Children and Youth experiencing homelessness | \$44.33 - Mileage only |

15. **HMS 21st Century Club** - It is recommended that the Board of Education approve the following employees for the 2016-2017 school year:

\$26.00 per hour:

Teachers:

| | | |
|-----------------|------------------|----------------|
| Ryan Nottis | Martin Altersitz | Michele Miller |
| Brendan Maurice | Kaitlyn Robinson | John Borchert |

\$9.00 per hour:

Aides:

| | | |
|----------------|------------------|---------------|
| Janice Hoffman | Tracy Richardson | Ryan Nottis |
| Noel Nelson | Martin Altersitz | John Borchert |
| Krystal Fidler | Jennifer Russell | |

16. **Field Trips** – It is recommended the Board of Education approve the following field trips for the 2016-2017 school year:

| | | | |
|---------|-----------|---|-----------------|
| 10/5/16 | 5th Grade | “Kids About the Bay” - Bayshore Center at Bivalve | Port Norris, NJ |
|---------|-----------|---|-----------------|

17. **College Courses** - It is recommended the Board of Education approve the reimbursement of the following college course for Rochelle Yunk and Michelle Clark.

| | | | |
|---------------|-----------------------------|---------------------|--|
| EDUC 5330-092 | Survey of Mild Disabilities | Stockton University | \$400 each for the 2016-2017 school year |
|---------------|-----------------------------|---------------------|--|

18. **Parent Workshop** - It is recommended the Board of Education approve of an HIB Parent Night on Thursday, October 6, 2016 in the Haleyville Gymnasium at 6:30pm. This time will be used to discuss and explain the Harassment, Intimidation, and Bullying Bill of Rights Law.

OTHER BUSINESS:

18. BILL LISTS / LINE ITEM TRANSFERS:

It is recommended the Board of Education approve the August bill list and approve the budgetary line item transfers for August, 2016.

19. MONTHLY BOARD CERTIFICATION:

It is recommended the Board of Education officially certify pursuant to N.J.A.C. 6:20-2:13(e) that as of July 31, 2016, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6-20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

20. BOARD SECRETARY'S MONTHLY CERTIFICATION:

It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for July 31, 2016.

I. PUBLIC COMMENTS:

J. EXECUTIVE SESSION: Personnel (15 minutes)

- Staff Evaluation
- Itemized bill regarding F. DiDomenico
- Update on Investigation
- J. O'Connell Grievance

K. ADJOURNMENT:

Revised 9/13/2016