

COMMERCIAL TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Tuesday, October 11, 2016 – 7:00 P.M.

AGENDA

A. PLEDGE TO THE FLAG:

B. SUNSHINE LAW:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Commercial Township Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the South Jersey Times, and posted in the Commercial Township Schools and District Office.

C. ROLL CALL:

Mrs. Pamela Zook, Business Administrator, will roll call the attendance:

Julie Abbott	_____	Guy DeFabrites	_____	Jay Sutton	_____
Melissa Chamberlain	_____	Carol Perrelli	_____	Ronald Sutton	_____
Anna DeFabrites	_____	Rita Pettit	_____	Stacy Wilson-Smith	_____

D. MINUTES: Approval of Minutes from September 13, 2016

E. CORRESPONDENCE:

F. PUBLIC COMMENTS ON AGENDA ITEMS:

G. BOARD COMMITTEE REPORTS:

1. Buildings & Grounds -Ronald Sutton
2. Finance -Anna DeFabrites
3. Personnel –Guy DeFabrites
4. Curriculum - Rita Pettit
5. Policy -Stacy Wilson-Smith
6. Transportation –Jay Sutton

H. SUPERINTENDENT’S REPORT:

1. HIB Reports - September 2016

HMS – 0 Reported 0 Confirmed
PNS - 1 Reported 0 Confirmed

2. Home Schooling – It is recommended the Board of Education accept a letter from parent

of SID # 1719824254, stating that they will be homeschooling their child for the 2016-2017 school year.

3. **Home Instruction** – It is recommended the Board of Education approve home instruction for 1st grade student, SID #6231258496, until medical evaluation clearance for return.

BUILDINGS & GROUNDS

4. **Use of Facilities** – It is recommended the Board of Education approve the use of the HMS Gymnasium by the FURever As Friends Program for the “Sit Means Sit” training.

FINANCE

5. **Transportation Jointure** - It is recommended the Board of Education approve the transportation jointure with Lawrence Township Board of Education to transport one student to Myron L. Powell School at a cost of \$883, for the 2016-2017 school year.
6. **HMS 21st Century Grant** – It is recommended the Board of Education approve the HMS 21st Century Grant for the 2016-2017 school year in the amount of \$44,241.00 to be paid directly to Commercial Township and an estimate of \$41,500 to be paid on behalf of Commercial Township by the Millville Board of Education for buses, field trips, presenters and a four week summer camp.
7. **School Healthy Program** - It is recommended the Board of Education approve the 2016-17 FLUency School Health Program which will provide up to one thermometer per household at Haleyville-Mauricetown School.
8. **Energy for the Arts Grant** - It is recommended the Board of Education approve the 2016 Energy for the Arts grant in the amount of \$1,000 to be used by the Commercial Township Fine Arts Department.
9. **Psychiatric Evaluation** - It is recommended the Board of Education approve the Psychiatric Evaluation of SID 8962391286 at a cost of \$450.
10. **Tuition Student** - It is recommended the Board of Education accept SID Number 1245767654 from Woodbine Board of Education with a provided aide to attend the Port Norris School for the 2016-2017 school year.

PERSONNEL

11. **Resignation** – It is recommended the Board of Education accept the resignation of Ms. Sancha Hughes, District Speech Pathologist as of October 21, 2016.
12. **New Hire** –

- a. It is recommended the Board of Education approve to hire the following as substitute aides for the 2016-2017 school year.

D'Lila Smith Rachael Kiley Dawn Robinson
Shana Lane

- b. It is recommended the Board of Education approve to hire Ms. Danielle Robbins as a substitute Nurse for the 2016-2017 school year.
- c. It is recommended the Board of Education approve to hire Ms. Adrienne Baird as a substitute bus driver for the 2016-2017 school year at \$13 per hour.
- d. It is recommended the Board of Education approve Ms. Casey Taylor as a HMS Club 21 teacher at \$26 per hour for the 2016-2017 school year.
- e. It is recommended the Board of Education approve Ms. Valerie Cornwell as a substitute teacher for the 2016-2017 school year.

13. **Adjusted Salary** - It is recommended the Board of Education approve the adjusted salary for Ms. Kimberly Rodriguez, Instructional Assistant, to Step 2 on the salary guide at \$24,477.

14. **School Detention** - It is recommended the Board of Education approve a Before and After school Detention position for PNS, prorated @ \$26 per hour for the 2016-2017 school year.

Before School Detention = 45 minutes
After School Detention = 45 minutes

Ashley Long
Kevin Young

15. **Volunteers** - It is recommended the Board of Education approve the following parents/guardians as volunteers for the 2016-2017 school year.

Alliano-Velez, Barbara	Cogdill, Vincent	Henderson, Ebony	Smith, D'Lila
Ballata, Aferdita	Cornwell, Valerie	Hundt, Donald	Stafford, Daryl
Barnes, Jessica	Coursey, Andrea	Hundt, Vanessa	Stafford, Sheena
Bell, Latoya	Decker-MacNamera, Catherine	Jones, Shynice	Stout, Jessica
Bevan, Kristy	Disorda, Heather	Kiley, Rachael	Sutton, Amy
Bevan, Robert	Dragotta, Beverly	Lupton, Christy	Sutton, Will
Bond, Pidge	Dragotta, Joseph	Mastrando, Virginia	Thompson, Clarence
Bowen, Amelia	Fisher, Brittany	Miller, David	Velez, Pasquale
Boyle, Jammie	Fye, Margaret	Richardson, Tracy	Washington, Alexa

Brewer, Jennifer	Green, David	Rivera, Amelys	Webb, Arlene
Buonapare, Gina	Green, Jessica	Santiago, Michelle	Wheatly, Heike
Cardana, Dave	Hannah, Keith	Smith, Bryan	Wheatly, Matt

CURRICULUM

16. **Professional Days** – It is recommended the Board of Education approve the following Professional Days for the 2016-2017 school year:

10/6/16	Tarin Leech	Conflict Resolution Training	No Cost
10/14/16	Alysia Thomson Lindsay Reed Jennifer Machinsky John Borchert Kara Trovato Tarin Leech Allison Kilbride Brendan Maurice Natalia Michalkiewicz Kerri Zeleniak	“Sit Means Sit” Training	No Cost
10/20/16	Natalia Michalkiewicz Lauren Eisenhart Michelle Clark Kelly Godfrey Ashley Long	Responsive Literacy Practices for Reading and Writing Workshop	No Cost for Admin The Cost of Mileage and \$75 for all instructors
10/20/16	Linda Pancrazio	Homeless Workshop at Inspira	Cost of mileage
10/22/16	Melanie Pfizenmayer Patricia Teasenfitz	NJ State School Nurse Association Fall Conference	\$100 Fee and the cost of Mileage
Nov.	Alysia Thomson Lindsay Reed Jennifer Machinsky John Borchert Kara Trovato Tarin Leech Allison Kilbride Brendan Maurice Natalia Michalkiewicz Kerri Zeleniak	FURever As Friends handler certification for SMILE and AAT/AAA Program(s).	\$75 per person
11/16/16	Kevin Young	Character Education Training	No Cost
11/17/16	Daniel Dooley Lindsay Reed Pam Zook	NCLB/ESSA	The cost of Mileage
12/2/16	Matthew Mingin	NJSACC	The cost of Mileage and \$163

			fee paid from 21st Century Funds (Total \$225)
12/15/16	Brendan Maurice	Homeless Education Workshop	No Cost
1/17/17	Daniel Dooley	Superintendent's Institute	\$149 Fee and the cost of Mileage
3/7/17	Daniel Dooley	Superintendent's Institute	\$149 Fee and the cost of Mileage

17. **PARCC Night** - It is recommended the Board of Education approve PARCC Night with Dana Egreczky at Port Norris School on March 7, 2016.

18. **Field Trips** – It is recommended the Board of Education approve the following field trips for the 2016-2017 school year:

12/8/16	Music/Drama 3-5	The Levoy Theatre	Millville, NJ
12/10/16	Music 3-5	The Charlesworth	Fortescue, NJ
12/19/16	HMS/PNS Select Chorus	To perform holiday music to honor a cause that champions Multiple Sclerosis, Alzheimer's and Parkinson's disease.	Playground on Boardwalk, Atlantic City, NJ
3/15/17	Performing Arts Students	Broadway Musical and Workshops	New York, NY

19. **School Dance** - It is recommended the Board of Education approve a “Halloween Bash” for Port Norris School on October 28, 2016.

20. **CAP Program** - It is recommended the Board of Education accept the grant for CAP training (Child Assault Prevention) for the 2016-2017 school year.

21. **Affirmative Action** - It is recommended the Board of Education accept and approve the Affirmative Action Grievance Procedure.

22. **PTA Fundraisers** - It is recommended the Board of Education approve the following PTA fundraisers for the 2016-2017 school year:

- Cherrydale Farms
- T-Shirt Sales
- Halloween Costume Contest
- Saturday with Santa

23. **District Fundraisers** - It is recommended the Board of Education approve the following fundraisers for the 2016-2017 school year:

- **Box Top**
 - **Shoparoo**
 - **Fritter Friday (National Junior Honor Society)**
 - **Dances (National Junior Honor Society)**
 - **Road Clean-up**
 - **Mums Sale**
24. **21st Century** - It is recommended the Board of Education approve the following events for the 21st Century Program:
- **October - Trunk-Or-Treat 10-28-16**
 - **November - Thanksgiving Dinner 11-18-16 (tentative date)**
 - **December - Gingerbread Houses 12-16-16 (tentative date)**
25. **Nursing Services Plan** - It is recommended the Board of Education accept and approve the School Nursing Services Plan for the 2016-2017 school year.
26. **Renaissance** - It is recommended the Board of Education approve the Renaissance Program at PNS for the 2016-2017 school year.
27. **Student Council** - It is recommended the Board of Education approve the Student Council Program at PNS for the 2016-2017 school year.
28. **District Goals** - It is recommended the Board of Education accept and approve the Superintendent District Goals for the 2016-2017 school year.
29. **Emergency Response** - It is recommended the Board of Education accept and approve the Emergency Response Plans for HMS and PNS for the 2016-2017 school year.

OTHER BUSINESS:

30. **BILL LISTS / LINE ITEM TRANSFERS:**

It is recommended the Board of Education approve the revised September bill list and October bill list and approve the budgetary line item transfers for September, 2016.

It is recommended the Board of Education authorize the School Business Administrator to pay bills and make necessary transfers before the next board meeting. A list of all bills and transfers will be provided at the next board meeting.

31. **MONTHLY BOARD CERTIFICATION:**

It is recommended the Board of Education officially certify pursuant to N.J.A.C. 6:20-2:13(e) that as of August 31, 2016, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6-20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

32. BOARD SECRETARY'S MONTHLY CERTIFICATION:

It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for August 31, 2016.

I. PUBLIC COMMENTS:

J. EXECUTIVE SESSION:

K. ADJOURNMENT: